

PERSON SPECIFICATION

Post Title: Class II Finisher

	Essential Criteria	Desirable Criteria	Method of Assessment/ Source of Information
Key Skills & Abilities	<ul style="list-style-type: none"> • Attention to detail and quality • Strong numeracy skills • Good communication skills • Ability to work with other team members as well as on own initiative 	<ul style="list-style-type: none"> • Worked on a variety of finishing equipment • Voucher picking experience 	Application Form/Interview
Education & Qualifications		<ul style="list-style-type: none"> • Manual handling certificate • GCSE Maths or Equivalent 	Application Form/Interview
Knowledge		<ul style="list-style-type: none"> • Understanding of APACS Standards 	Application Form/Interview
Experience	<ul style="list-style-type: none"> • Relevant work experience • Print background 	<ul style="list-style-type: none"> • Security Print Background 	Application Form/Interview
Personal Attributes	<ul style="list-style-type: none"> • Ability to work unsocial hours when required • Good Communication and interpersonal skills • Ability to work under pressure to tight deadlines 		Application Form/Interview

July 2010