

PERSON SPECIFICATION

Post Title: GTO Press Minder

	Essential Criteria	Desirable Criteria	Method of Assessment/ Source of Information
Key Skills & Abilities	<ul style="list-style-type: none"> • Experience of running a GTO Press • Ability to undertake a diverse workload • Attention to detail and quality • Strong numeracy skills • Good communication skills • Ability to work with other team members as well as on own initiative 	<ul style="list-style-type: none"> • Experience of using other press machines 	Application Form/Interview
Education & Qualifications	<ul style="list-style-type: none"> • Evidence of experience • Evidence of GTO training certificates 	<ul style="list-style-type: none"> • GCSE Maths or equivalent 	Application Form/Interview
Knowledge	<ul style="list-style-type: none"> • Aptitude for technical understanding 	<ul style="list-style-type: none"> • Understanding of APACS Standards • Understanding of ISO 27001 Standards 	Application Form/Interview
Experience	<ul style="list-style-type: none"> • Minimum of 2 years relevant work experience 	<ul style="list-style-type: none"> • Security Print background 	Application Form/Interview
Personal Attributes	<ul style="list-style-type: none"> • Ability to work unsocial hours when required • Communication (verbal and written) and interpersonal skills • Ability to work under pressure to tight deadlines 		Application Form/Interview